



EMPLOYMENT APPLICATION

DATE _____

PERSONAL INFORMATION

Name _____ Social Security Number _____

Current Address _____ Apt. No. _____

City _____ State _____ Zip _____ Telephone No. _____

Have you ever worked at Cato Gas & Oil before? YES NO

If so, dates? From _____ to _____ Position _____

Have you ever applied at Cato Gas & Oil before? YES NO

If so, when? _____

Can present employer be contacted? YES NO Do you have reliable transportation? YES NO

Were you referred by a Cato employee? If so, whom? _____

For what position are you applying?

Desired starting pay: \$ _____ per _____ How many hours per week do you want to work? _____

During what times are you available to work? _____

Are you willing to work:

Nights? YES NO Overtime? YES NO Weekends? YES NO Holidays? YES NO

When can you begin work? _____ Are you at least 18 years old? _____

SKILLS AND EXPERIENCE

Please list any special qualifications, training, education, skills, or experience that you feel warrant consideration by the company.

Please list any business equipment operating abilities you have which might be useful on the job for which you are applying.

EDUCATION

Highest elementary or high school grade completed _____ Did you graduate from high school? YES NO

Name and location of college, university, Business or trade school 1. _____ 2. _____

Full-time or part-time Full-time Part-time Full-time Part-time

Major field of study _____

Degrees conferred Title Title

Hours credit _____

EMPLOYMENT HISTORY (Please list your last three employers. Begin with the most recent employer.)

1. Company _____ Phone Number _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____ Salary: Beginning _____ Ending _____
Job Title _____ Supervisor's Name & Title _____
Type of Job: Full-time Part-time Job Description and Responsibilities: _____
Were you fired: Yes No Give specific reason for leaving _____
If we contacted this employer, would you expect them to say they would rehire you for the position you last held there? Yes No
Explain _____

2. Company _____ Phone Number _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____ Salary: Beginning _____ Ending _____
Job Title _____ Supervisor's Name & Title _____
Type of Job: Full-time Part-time Job Description and Responsibilities: _____
Were you fired: Yes No Give specific reason for leaving _____
If we contacted this employer, would you expect them to say they would rehire you for the position you last held there? Yes No
Explain _____

3. Company _____ Phone Number _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____ Salary: Beginning _____ Ending _____
Job Title _____ Supervisor's Name & Title _____
Type of Job: Full-time Part-time Job Description and Responsibilities: _____
Were you fired: Yes No Give specific reason for leaving _____
If we contacted this employer, would you expect them to say they would rehire you for the position you last held there? Yes No
Explain _____

How many jobs have you had in the last five years that are not listed above? _____

LEGAL

Have you ever been convicted of a crime other than a routine traffic violation? YES NO If yes, date of conviction _____
Please explain _____

SIGNATURE

By signing this application for employment, I certify that I have read and understand all parts of it and certify that I have truthfully and completely answered all questions. I understand that falsification of any of the information given herein or on any other employment form is grounds for immediate termination, regardless of when such falsification may be discovered.

I authorize Cato Gas & Oil and its representatives to investigate my education, employment experience, criminal conviction records, and all other aspects of my background relevant to my proposed employment, including all statements made by me in my application for employment. I understand Cato may contact the appropriate credit bureau to obtain an investigative consumer report providing information about my character; I understand I may request (in writing from the Personnel Department) a complete and accurate disclosure of information concerning the nature and scope of this report. I also release Cato and its representatives, as well as any person to whom such inquiry is directed, from any liability arising directly or indirectly from such investigations.

Further, I understand my employment may be terminated at any time, with or without cause, at the option of either Cato or myself. I understand that no employee or representative of Cato has any authority to make any agreement, which is contrary to the foregoing. If accepted for employment, I agree to comply with all company policies and procedures and with all rules and regulations made known at the time of employment or any other time thereafter, and to perform all duties assigned to me to the best of my ability.

Signature _____ Date _____

Cato is an equal opportunity employer. All applications for employment will be considered without regard to race, color, religion, sex, national origin, disability, or age (over the age of 40). This application will remain active for 45 days. After that time, it must be renewed by the applicant if he/she wishes to be reconsidered for employment.